

Center Name: Kids Clubhouse II		Address: 6801 Ventana Village Rd NW Albuquerque, NM 87114			Phone: (505)890-7375		
License Number: 161217	Issue Date: 11/17/2016	Expiration Date: 11/16/2017	Type: 2 Star Child Care Center		Status: Licensed		
Capacity					Census		
Over Age 2:	43	Under Age 2:	0	Night Care:	0	Playground:	43
		Over 2:	20	Under 2:	0		
Days and Hours of Operation							
	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>
Morning							
Opening Times:	06:30 AM	06:30 AM	06:30 AM	06:30 AM	06:30 AM	Closed	Closed
Closing Times:	07:15 AM	07:15 AM	07:15 AM	07:15 AM	07:15 AM		
Afternoon							
Opening Times:	02:30 PM	02:30 PM	02:30 PM	02:30 PM	02:30 PM		
Closing Times:	06:00 PM	06:00 PM	06:00 PM	06:00 PM	06:00 PM		
# of Classrooms: 1	Purpose: Semi-Annual		Date: 03/01/2017		Time: 02:30 PM		
Comments Lef provider updated licensing and background check regulations. Health and Safety is completed for all educators.							

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

Licensure

8.16.2.40 A LICENSING REQUIREMENTS	Not Inspected
8.16.2.40 B CAPACITY OF A PROGRAM	Compliance
8.16.2.40 C, D INCIDENT REPORTING REQUIREMENTS	Not Inspected

Administrative Requirements

8.16.2.41 A ADMINISTRATION RECORDS	Compliance
8.16.2.41 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT	Not Inspected
8.16.2.41 C PARENT HANDBOOK <u>Deficiencies</u> The program did not have a parent handbook that included policies and procedures. The following general information needs to be included: expulsion Policy. The program's policies and procedures regarding the following need to be included: emergency procedures, safety policies, and disaster preparedness plan, which shall include continuity of operation, accommodation for children with chronic medical conditions. Regulation: 8.16.2.41C(1)(2) <u>Corrective Action Plan</u> A parent handbook with required general information and program policies and procedures will be completed and distributed. Date to be Completed: 04/01/2017	Non-compliance
8.16.2.41 D, 8.16.2.42 D CHILDREN'S RECORDS	Compliance
8.16.2.41 E PERSONNEL RECORDS	Compliance
8.16.2.41 F PERSONNEL HANDBOOK	Non-compliance

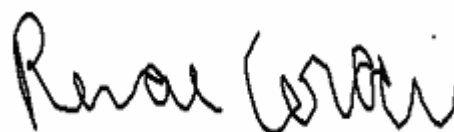
Center Name: Kids Clubhouse II	License Number: 161217	Date: 03/01/2017
Administrative Requirements		
<p><u>Deficiencies</u> The program did not have a complete personnel handbook. The following information needs to be included: up to date emergency evacuation and disaster preparedness plan. Plan needs to include continuity of operation, lockdown procedures and shelter in place Regulation: 8.16.2.41F</p> <p><u>Corrective Action Plan</u> A personnel handbook with required information will be completed and distributed to each employee. Date to be Completed: 04/01/2017</p>		
Personnel & Staffing		
8.16.2.42 A PERSONNEL AND STAFFING REQUIREMENTS		Non-compliance
<p><u>Deficiencies</u> Activity/interest area in the licensed classroom did not have a posted capacity. Regulation: 8.16.2.42(A)10(b)</p> <p><u>Corrective Action Plan</u> The number of children who may be in a group and the number of caregivers is specified in Paragraph (9) of Subsection A of 8.16.2.42 NMAC. More than one group of children may occupy a room, provided the following conditions specified in Paragraph (10) of Subsection A of 8.16.2.42 NMAC are met. Date to be Completed: 04/01/2017</p>		
8.16.2.42 B STAFF QUALIFICATIONS		Compliance
8.16.2.42 C TRAINING		Compliance
Services & Care of Children		
8.16.2.43 A GUIDANCE		Compliance
8.16.2.43 B PHYSICAL ENVIRONMENT		Not Inspected
8.16.2.43 C SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT		Not Inspected
8.16.2.43 D EQUIPMENT AND PROGRAM		Compliance
8.16.2.43 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS		Compliance
8.16.2.43 G SWIMMING, WADING AND WATER		Not Inspected
8.16.2.43 H FIELD TRIPS		Not Inspected
8.16.2.43 F OUTDOOR PLAY AREAS		Compliance
Food Service		
8.16.2.44 B MEALS AND SNACKS		Compliance
8.16.2.44 C KITCHENS		Compliance
Health & Safety Requirements		
8.16.2.45 A HYGIENE		Compliance
8.16.2.45 B FIRST AID REQUIREMENTS		Not Inspected

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Health & Safety Requirements		
8.16.2.45 C MEDICATION		Not Inspected
8.16.2.45 D ILLNESSES		Compliance
8.16.2.46 A-H TRANSPORTATION REQUIREMENTS		N/A
Buildings, Grounds & Safety		
8.16.2.47 A HOUSEKEEPING		Compliance
8.16.2.47 B PEST CONTROL		Compliance
8.16.2.47 C MECHANICAL SYSTEMS		Compliance
8.16.2.47 D LIGHTING, LIGHTING FIXTURES AND ELECTRICAL		Compliance
8.16.2.47 E EXITS AND WINDOWS		Compliance
8.16.2.47 F TOILET AND BATHING FACILITIES		Compliance
8.16.2.47 G SAFETY COMPLIANCE Deficiencies The program does not have verification of an annual fire inspection from the fire authority having jurisdiction. Last inspection dated 9/15/15. Regulation: 8.16.2.47G(3) Corrective Action Plan An annual fire inspection will be requested from the fire authority having jurisdiction over the program. Date to be Completed: 04/01/2017 Deficiencies The program does not have documentation that a request for fire inspection had been made to the fire authority whose policy does not provide for an annual inspection of the program. Regulation: 8.16.2.47G(3) Corrective Action Plan The program will document the request date and to whom the request was made. Date to be Completed: 04/01/2017		Non-compliance
8.16.2.47 H SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES		Compliance
8.16.2.47 G, I PETS		N/A

Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.



03/01/2017



03/01/2017

Surveyor: Kia Kennedy

Date

Facility Rep: Ranae Coraci

Date